

INSTRUCTIONS FOR COMPLETING NON-FAT DRY MILK (NFM) EPDS

On the top of the form, indicate if the product being produced is used as an ingredient in another product and is not sold directly to eligible agencies, or if it is a finished product that contains ingredients produced from NFM or equivalent.

Indicate the basis of price for the finished product shown in column 15. For all calculations, use normal round off procedures to two (2) decimal places, except column 12, which must reflect the actual commodity value, which will be expressed in four (4) decimal places.

- COLUMN 1- List finished end product item code and description
- COLUMN 2- Net weight of one case of finished product as shown on the label.
- COLUMN 3- If a pre-portioned product, indicate the # of portions or individual units packed within the case.
- COLUMN 4- Indicate the net weight of each portion within the case. Attach CN label if available
- COLUMN 5- List raw ingredients in batch. If finished product contains ingredients produced from NFM or equivalent, reference NFM ingredient EPDS, column #1, next to the appropriate item. Milk and added NFM must be listed separately.
- COLUMN 6- Across from each ingredient indicate the lbs of that ingredient which goes into the raw batch formula. Enter total batch weight. It is recommended that actual batch weight be used where possible, but a hypothetical batch weight may be used if the proportion of ingredients remains the same (100 lb. Batch weight is recommended).
- COLUMN 6a - Indicate the percent of NFM or equivalent in each ingredient. If finished product contains ingredient produced from NFM, leave this column blank.
- COLUMN 7- If finished product contains ingredient produced from NFM, Column 7 = (Column 6/NFM Ingredient EPDS, Column 2) x NFM Ingredient EPDS, Column 11. If product is used as an ingredient in another product, or is sold as a finished product, Column 7 = Column 6 x Column 6a.
- COLUMN 8- The number of cases of finished product produced per the size batch given in column 6.
- COLUMN 9- Column 7/Column 8. Enter total of all DF used. In accordance with FNS policy, this column shall be used for inventory reduction and the basis for calculating the value pass through.
- COLUMN 10- This is the average percentage of manufacturing yield for each DF indicated in column 9.
- COLUMN 11- Column 9 x Column 10. Enter total of all DF contained in the finished case.
- COLUMN 12- Insert USDA established per-pound value for NFDM
- COLUMN 13- Column 9 x Column 12. Enter total value of all DF contained in each case. This information MUST be provided even if a fee-for-service is being used.
- COLUMN 14- Enter the total discount or refund per case per case OR the fee-for- service per lb.
- COLUMN 15- If fee-for-service, column 14 fee-for-service per lb.x column 2. If discount/refund, this represents the cost of the finished product-the total discount/refund in column 14.