

## SUBCONTRACTOR AGREEMENT

Subcontractor Agreement: Authority USDA FNS Title 7 CFR Part 250

Whereas \_\_\_\_\_ holds a Master Donated Food Processing Agreement with the  
(primary processor)

Florida Dept. of Agriculture & Consumer Services covering the period from July 1, 2003 to June 30, 2004

(hereinafter "Agreement") and whereas \_\_\_\_\_ desires and is  
(subcontractor)

capable of performing part of the Agreement, namely, \_\_\_\_\_  
(specify function and USDA donated foods used)

It is further agreed that the Subcontractor mentioned above will conform to all terms and conditions of the above named Agreement, making this addendum part of that Agreement.

Subcontractor shall maintain records for three (3) years from the close of the federal fiscal year to which they pertain and shall make them available for inspection by either state, federal or local representatives at any time, without prior notice, during normal office hours. Processor records shall include the following:

- A. Quantity of raw DF received from Primary Processor for each month.
- B. Quantities of raw DF and end products remaining on hand for each month.
- C. Quantities of end products delivered to RA or back to the Primary Processor.

Subcontractor will attach a signed End Product Data Schedule to this addendum for the end products that are being processed, or any other function for which the Subcontractor is performing.

ALL PARTIES APPROVE BY SIGNING BELOW:

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Name \_\_\_\_\_ Title \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Subcontractor  
Name \_\_\_\_\_ Title \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>FOOD DISTRIBUTION APPROVAL</b>	
State Distribution Agency:	
Name _____	Title _____
Signature _____	Date _____