

**(Bank Letterhead)**

**SAMPLE ACKNOWLEDGEMENT LETTER**

Date

Department of Agriculture and Consumer Services  
Attention: Bureau of License and Bond  
407 South Calhoun Street, M-38  
Tallahassee, Florida 32399-0800

RE: (Dealer Name), Assignment of Certificate of Deposit Number (#####),  
Amount of (\$\$\$\$), Dated (MM/DD/YYYY), Maturity Date (MM/DD/YYYY)

Gentlemen:

The described Certificate of Deposit is assigned to the State pursuant to Florida Statute, Sections 604.15 – 604.34, and the Rules of the Department of Agriculture and Consumer Services. As depository, we acknowledge said assignment has been properly recorded on our ledger and will be honored by us.

Sincerely,

Name of Bank Officer  
Title of Bank Officer